

## **MINUTES OF SHAREHOLDER COMMITTEE MEETING - THURSDAY, 21 SEPTEMBER 2023**

### **Present:**

Councillor Taylor (in the Chair)

Councillors

Mrs Scott (Co-opted Member) Williams

### **In Attendance:**

Mr John Blackledge, Director of Community and Environmental Services  
Mr Alan Cavill, Director of Communications and Regeneration  
Ms Kirsten Whyatt, Finance Manager - Subsidiary and Partnership Finance  
Ms Sharon Davis, Scrutiny Manager

Mrs Lorraine Hurst, Company Secretary

Mr Glynn Wright, Finance and Business Manager, Blackpool Airport Operations Limited (BAOL)  
Councillor Gillian Campbell, Chair, BAOL Board

Mr John Hawkin, Managing Director, Blackpool Waste Services Limited (BWS)  
Mr Paul Whitehead, Director of Finance and Business Development, BWS  
Councillor Adrian Hoyle, Chair, BWS Board

Ms Jane Cole, Managing Director, Blackpool Transport Services Limited (BTS)  
Mr Neil Kimberley, Chair, BTS Audit Committee  
Councillor John Boughton, Chair, BTS Board

### **1 DECLARATIONS OF INTEREST**

There were no declarations of interest on this occasion.

### **2 EXCLUSION OF THE PRESS AND PUBLIC**

The Shareholder Committee agreed that under Section 100A of the Local Government Act 1972, the public be excluded from the meeting during consideration of Item 3 'Minutes of the last meeting held on 5 September 2023' (restricted minutes only) and Item 4 'Shareholder Update', Item 5 'Wholly-Owned Company Financial Performance as at Month 4 2023/24', Item 6 'Blackpool Airport Operations Limited: Financial and Business Performance', Item 7 'Blackpool Waste Services Limited Key Performance Indicators', Item 8 'Blackpool Waste Services Limited Financial Performance and Forecast Outturn', Item 9 'Blackpool Waste Services Limited Annual Report and Audit Report' and Item 10 'Blackpool Transport Services Limited Annual Report and Audit Report' on the grounds that they would involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

## **MINUTES OF SHAREHOLDER COMMITTEE MEETING - THURSDAY, 21 SEPTEMBER 2023**

### **3 MINUTES OF THE LAST MEETING HELD ON 5 SEPTEMBER 2023**

(The press and public were excluded from the consideration of the restricted minute part of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

The Committee considered the minutes of the last meeting held on 5 September 2023, noting that there was a public and restricted version.

The Committee agreed the minutes of the meeting as a true and correct record.

### **4 SHAREHOLDER UPDATE**

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Mr Alan Cavill, Director of Communications and Regeneration and Mr John Blackledge, Director of Community and Environmental Services provided an update on the Council's Wholly-Owned Companies on behalf of the Shareholder.

The Committee noted the update provided.

### **5 WHOLLY-OWNED COMPANY FINANCIAL PERFORMANCE AS AT MONTH 4 2023/24**

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Ms Kirsten Whyatt, Finance Manager – Subsidiary and Partnership Finance provided an update on the financial performance of the Wholly-Owned Companies as at Month 4.

The Committee noted the update provided.

### **6 BLACKPOOL AIRPORT OPERATIONS LIMITED: FINANCIAL AND BUSINESS PERFORMANCE**

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

(Mr Glynn Wright, Finance and Business Manager, Blackpool Airport Operations Limited and Councillor Gillian Campbell, Chair, BAOL Board joined the meeting from this item).

Mr Glynn Wright, Finance and Business Manager, Blackpool Airport Operations Limited presented the financial and business performance report of the Airport to the Committee and highlighted the key points requiring the Committee's attention.

The Committee agreed to note the report.

## **MINUTES OF SHAREHOLDER COMMITTEE MEETING - THURSDAY, 21 SEPTEMBER 2023**

### **7 BLACKPOOL WASTE SERVICES LIMITED KEY PERFORMANCE INDICATORS**

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

(Mr John Hawkin, Managing Director, Blackpool Waste Company Limited (BWS), Mr Paul Whitehead, Director of Finance and Business Development (BWS) and Councillor Adrian Hoyle, Chair, BWS Board joined the meeting from this item).

Mr John Hawkin, Managing Director, Blackpool Waste Services Limited presented the key performance indicator data of the Company, drawing attention to key areas of work.

The Committee agreed to note the report.

### **8 BLACKPOOL WASTE SERVICES LIMITED FINANCIAL PERFORMANCE AND FORECAST OUTTURN**

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Mr Paul Whitehead, Director of Finance and Business Development, Blackpool Waste Services Limited presented the financial performance and forecast outturn to Members, noting the key areas for consideration.

The Committee agreed to note the report.

### **9 BLACKPOOL WASTE SERVICES LIMITED: ANNUAL REPORT AND AUDIT REPORT**

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Mr John Hawkin, Managing Director, Blackpool Waste Services Limited presented the Annual Report and Audit Report to the Committee, detailing each section within the report.

The Committee agreed to note the annual report and audit report.

(Mr John Hawkin, Managing Director, Blackpool Waste Company Limited (BWS), Mr Paul Whitehead, Director of Finance and Business Development (BWS) and Councillor Adrian Hoyle, Chair, BWS Board left the meeting following conclusion of this item).

### **10 BLACKPOOL TRANSPORT SERVICES LIMITED: ANNUAL REPORT AND AUDIT REPORT**

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

(Ms Jane Cole, Managing Director, Blackpool Transport Services Limited (BTS), Mr Neil Kimberley, Chair, BTS Audit Committee and Councillor John Boughton, Chair, BTS Board joined the meeting from this item).

## **MINUTES OF SHAREHOLDER COMMITTEE MEETING - THURSDAY, 21 SEPTEMBER 2023**

Ms Jane Cole, Managing Director, Blackpool Transport Services Limited presented the Annual Report and Audit Report to the Committee, detailing each section within the report with Mr Neil Kimberley, Audit Committee Chair, Blackpool Transport Services Limited speaking to the Annual Audit Report.

The Committee agreed to note the annual report and audit report.

### **11 DATE AND TIME OF NEXT MEETING**

The Committee noted the date and time of the next meeting as Thursday 12 October 2023, commencing at 2.00pm.

### **Chairman**

(The meeting ended at 4.10 pm)

Any queries regarding these minutes, please contact:

Sharon Davis, Scrutiny Manager

Tel: 01253 477213

E-mail: [sharon.davis@blackpool.gov.uk](mailto:sharon.davis@blackpool.gov.uk)